

Municipal Clerk's Role in the Electoral Process

MAY 28, 2025 – Webinar

Approved by DCA for RMC - 2 CEUs - 2 Elections

Approved by DCA for CMFOs - 2 CEUs - 2 Accounting

Approved by the NJ Supreme Court for Attorneys 2 CLEs in Municipal Law

10:00Am-12:00 pm Webinar Timetable - \$50 per person

Election is an integral part of any democracy. Without the election process, a democracy cannot function. As citizens, we get the chance to appoint people who will steer affairs and make decisions on our behalf — decisions that would impact our lives and destinies. And Election Worker Compensation Issues. This webinar cover the following topics, including the new election law effective December 31, 2024:

The Electoral Process

- The electoral structure of the process:
Who does what: the duties of governmental offices from Trenton to the municipalities
- Who can vote in New Jersey: the voter registration Requirements and procedures
- How to vote in New Jersey: voting mechanisms from voting machines to mail-in ballots
- Election Day issues: “Expect the Unexpected”
Polling place activity
Entertaining, if not legal, campaign efforts
Mother Nature’s visits on election day
- Post-Election Challenges: “I can’t believe I lost”
Recounts and Contests

Election Worker Compensation Issues

- Proper Classification of Election Workers: Employees or Independent Contractors
- Federal Income Tax Withholding Requirements
- Social Security and Medicare (FICA) Withholding Requirements
- Information Reporting Requirements
- New Jersey State Taxation of Compensation

Presenters:

Donna Kelly, Esquire, Former NJ Assistant Attorney General

Douglas A. Petix, CPA, CMFO, CCFO, Former Finance Director / CFO City of New Brunswick

CLAIMANTS CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalty of the law that the within bill is correct in all its particulars, the articles have been furnished or services rendered as stated herein, that no bonus has been given or received by any person or persons within knowledge of this claimant in connection with the above claim and that the amount charged is a reasonable one.

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Michael F. Conti, Program Coordinator