

# PREPARING YOUR ANNUAL FINANCIAL STATEMENT

Approved by DCA - CMFO, CCFO – 2 CEU'S – 2 Accounting  
Approved for CPEs CPA, RMA, PAS, PA – 2 CPE's – Accounting

## January 15, 2025 Webinar – Your Computer

10:00am–12:00 pm Webinar Timetable  
Fee \$50 per person

**Audited Balance Sheet Amounts**  
**Balance Sheets not Trial Balances**  
**FAST Guidelines**  
**Closing the Books of the Municipality**  
**Year End Entries**  
**Revenues Analysis and Proof**  
**Appropriation Analysis and Proof to G/L**  
**Reserves Analysis and Proof to G/L**  
**Accounts Payable - Debt Service**  
**Tax and Utility Collections and Proofs**  
**FAST Input and Output**

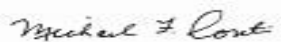
### PRESENTERS:

**JOHN J. MOONEY, CPA, RMA, PSA - PARTNER, NISIVOCCIA LLP**  
**BRIAN KO, CPA, RMA, PSA - PRINCIPAL, NISIVOCCIA LLP**

### CLAIMANTS CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalty of the law that the within bill is correct in all its particulars, the articles have been furnished or services rendered as stated herein, that no bonus has been given or received by any person or persons within knowledge of this claimant in connection with the above claim and that the amount charged is a reasonable one.

Just send your check with the application form!  
You do not need to send us your Voucher for a separate signature since the presigned certification on the left can be attached to your voucher in lieu of sending it to us for a signature. This form has been determined by DLGS to meet the requirements of the statutes for this type of expenditure.



Michael F. Conti, Program Coordinator

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