

Leadership Development: Maximizing Your Leadership Potential

Earn 5 Continuing Education Credits!

SEPTEMBER 19, 2019-NJ LAW CENTER, NEW BRUNSWICK, NJ

- *Approved by DCA for CMFOs & CCFOs 5 CEUs - 5 Office Mgt/Ancillary Subjects
- *Approved by DCA for CPWM (Public Works Managers) 5 CEUs - 5 Management
- *Approved by DCA for RMCs 5CEUs - 5 Professional Development
- *Approved by DCA for CTCs 5 CEUs - 5 General/Secondary Duties
- *Approved by DCA for QPAs 5 CEUs - 5 Office Administration/General Duties
- *Approved by Rutgers University for RPPO/RPPS 5 CEUs - 5 Management/Supervisory
- *Approved by NJ State Board of Professional Engineers & Land Surveyors - 5 CPCs
- *Approved by Rutgers University for 4 CRPs in Classroom for Certified Recycling Professionals
- *Approved for 5 CPEs for CPAs, RMAs & PAs - 5 Management

8:30am–9:00 am Registration, Hot Breakfast Buffet - 9:00am–1:10 pm Seminar Timetable

In this seminar we will examine the characteristics of effective leaders and how successful leaders develop the capabilities that make them effective. Building on research evidence and corporate best-practices, we will cover a model of leader competencies and explore developmental actions designed to develop your leadership potential and increase the likelihood of future promotions.

Characteristics of Effective Leaders

How Does Government & School Districts Identify Managers with Leadership Potential

Developing Your Leadership Competencies

Preventing Derailment

Creating Your Personal Developmental Plan

Speaker: Dr. Joseph McCune, Ph.D

Directions on our Web Site; <http://ipd2.com>

Mail Checks to: Institute for Professional Development

P.O. Box 1468, Clifton, NJ 07015-1468 - Phone (973) 777-4200

I wish to register for the Leadership Seminar 9/19/19 - \$125.00 per person & \$150.00r registration

FAX YOUR REGISTRATION (973) 777-0401

C a n c e l l a t i o n P o l i c y - 48 Hours before seminar in writing by Fax

*During Inclement Weather check our website <http://ipd2.com> Day Before Seminar**

SEMINAR INCLUDES FULL BREAKFAST BUFFET

\$125 per person

\$150 Registration at door

NAME

TITLE

ADDRESS

ORGANIZATION OR GOVERNMENTAL UNIT

TELEPHONE NUMBER

FAX NUMBER

CLAIMANTS CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalty of the law that the within bill is correct in all its particulars, the articles have been furnished or services rendered as stated herein, that no bonus has been given or received by any person or persons within knowledge of this claimant in connection with the above claim and that the amount charged is a reasonable one.

Just send your check with the application form! You do not need to send us your Voucher for a separate signature since the presigned certification on the left can be attached to your voucher in lieu of sending it to us for a signature. This form has been determined by DLGS to meet the requirements of the statutes for this type of expenditure.

Michael F. Conti

Michael F. Conti, Program Coordinator

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