

# What's New in Management?

## Creating Engaged and Empowered Employees

### Earn 5 Continuing Education Credits!

September 14, 2018-NEW JERSEY LAW CENTER, NEW BRUNSWICK, NJ

- \*Approved by DCA for CMFOs & CCFOs 5 CEUs - 5 Office Mgt/Ancillary Subjects
- \*Approved by DCA for CPWM (Public Works Managers) 5 CEUs - 5 Management
- \*Approved by DCA for RMCs 5CEUs - 5 Professional Development
- \*Approved by DCA for CTCs 5 CEUs - 5 General/Secondary Duties
- \*Approved by DCA for QPAs 5 CEUs - 5 Office Administration/General Duties
- \*Approved by Rutgers University for RPPO/RPPS 5 CEUs - 5 Management/Supervisory
- \*Approved by NJ State Board of Professional Engineers & Land Surveyors - 5 CPCs
- \*Approved by Rutgers University for 4 CRPs in Classroom for Certified Recycling Professionals
- \*Approved for 5 CPEs for CPAs, RMAs & PAs - 5 Management

8:30am-9:00 am Registration, Hot Breakfast Buffet - 9:00am-1:10 pm Seminar Timetable

It is important for any manager to keep aware of the current and emerging ideas, techniques and perspectives in management. This seminar is constantly revised and is different every time it is offered.

Engaged and empowered employees are more productive, have less turnover and are better able to handle changing job demands. How do you become more engaged and empowered? How do you engage and empower others?

Some topics that we will cover:

- What is empowerment? How is it beneficial?
- How do we empower others? Ourselves?
- What is engagement? How is it beneficial?
- How do we become engaged? How do we encourage engagement in others?
- How do we create a culture of engagement?

**Speaker: Dr. Stephen Betts, Ph.D**  
**Directions on our Web Site: <http://ipd2.com>**

Mail Checks to: Institute for Professional Development  
P.O. Box 1468, Clifton, NJ 07015-1468 - Phone (973) 777-4200  
\_\_ I wish to register for the Management Workshop 9/14/18 \$125.00 per person \$150.00 door registration  
**FAX YOUR REGISTRATION (973) 777-0401**

**Cancellation Policy - 48 Hours before seminar in writing by Fax**

\*\*During Inclement Weather check our website <http://ipd2.com> Day Before Seminar\*\*

SEMINAR INCLUDES FULL BREAKFAST BUFFET  
\_\_ \$125 per person \$150 Registration at door

NAME TITLE

ADDRESS

ORGANIZATION OR GOVERNMENTAL UNIT TELEPHONE NUMBER FAX NUMBER

**CLAIMANTS CERTIFICATION & DECLARATION**

I do solemnly declare and certify under the penalty of the law that the within bill is correct in all its particulars, the articles have been furnished or services rendered as stated herein, that no bonus has been given or received by any person or persons within knowledge of this claimant in connection with the above claim and that the amount charged is a reasonable one.

Just send your check with the application form! You do not need to send us your Voucher for a separate signature since the presigned certification on the left can be attached to your voucher in lieu of sending it to us for a signature. This form has been determined by DLGS to meet the requirements of the statutes for this type of expenditure.

*Michael F. Conti*

Michael F. Conti, Program Coordinator  
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