

REGISTRATION, INVOICE & VOUCHER CERTIFICATION FORM

IPD INSTITUTE FOR PROFESSIONAL DEVELOPMENT

**Unique NJ Government & Education Aspects of HR & Payroll
For Municipalities and School Districts**

MAY 17, 2019

NJ LAW CENTER, NEW BRUNSWICK, NJ

*Approved by DCA for CMFOs & CCFOs 4 CEUs - 4 Financial/Debt Management
*Approved by DCA for CCFOs 4 CEUs - 2 County Fiscal Operations & 2 Financial/Debt Management
*Approved for 4 CPEs for CPAs, RMAs & PAs - 4 Finance

No One Will Be Permitted Without Purchase Order or Payment By Day of Seminar P.O. # _____
Returning a copy of this completed form insures you a reservation at the above seminar. Just send us this form with or without a check, No need to send us your voucher for a separate signature because this form has been approved by the DLGS Local Finance Board and meets the requirements for certification of performance of service.

9:00am-9:30 am Registration, Hot Breakfast Buffet - 9:30am-12:50 pm Seminar Timetable

Topics of Discussion:

- Affordable Care Act – Latest Developments
- Equal Pay Laws – Why & How to Comply
- Mandated Paid Time Off – Complying, Managing, and Documenting
- Marijuana – Legal? Likely! Get Ready

Presentations will be made by representatives of Primepoint HRMS & Payroll

Mail Checks to: Institute for Professional Development
P.O. Box 1468, Clifton, NJ 07015-1468 - Phone (973) 777-4200
Payroll Seminar 5/17//19 - Directions on Web: <http://ipd2.com>
FAX YOUR REGISTRATION (973) 777-0401

Cancellation Policy - 48 Hours before seminar in writing by Fax
*During Inclement Weather check our website <http://ipd2.com> Day Before Seminar**

SEMINAR INCLUDES FULL BREAKFAST BUFFET ___\$125 per person \$150 Registration at door

NAME TITLE

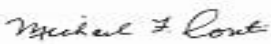
ADDRESS

ORGANIZATION OR GOVERNMENTAL UNIT TELEPHONE NUMBER FAX NUMBER

CLAIMANTS CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalty of the law that the within bill is correct in all its particulars, the articles have been furnished or services rendered as stated herein, that no bonus has been given or received by any person or persons within knowledge of this claimant in connection with the above claim and that the amount charged is a reasonable one.

Just send your check with the application form! You do not need to send us your Voucher for a separate signature since the presigned certification on the left can be attached to your voucher in lieu of sending it to us for a signature. This form has been determined by DLGS to meet the requirements of the statutes for this type of expenditure.


Michael F. Conti, Program Coordinator
P.O. Box 1468 , 758 Clifton Avenue, Clifton, NJ 07015-1468 - (973) 777-4200