

What's New in Management?

Managerial Communications in the 21st Century

Earn 5 Continuing Education Credits!

MARCH 16, 2018

NEW JERSEY LAW CENTER, NEW BRUNSWICK, NJ

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- *Approved by Rutgers University for 4 CRPs in Classroom for Certified Recycling Professionals
- *Approved for 5 CPEs for CPAs, RMAs & PAs - 5 Management

8:30am-9:00 am Registration, Hot Breakfast Buffet - 9:00am-1:10 pm Seminar Timetable

It is important for any manager to keep aware of the current and emerging ideas, techniques and perspectives in management. This seminar is constantly revised and is different every time it is offered. In this seminar we will concentrate on Managerial Communications in the 21st Century. Some topics that we will cover this time:

- Communications Styles - Everyone communicates differently. What is your style? Can you learn another style?
- Technology - How we communicate is changing and will keep changing. Where are we and what is in store?
- Expectations & Ethics - The workplace of the future with its redefined jobs, redesigned workplaces and changing workforce will bring new expectations. How will you keep up?

Speaker: Dr. Stephen Betts, Ph.D

Directions on our Web Site; <http://ipd2.com>

Mail Checks to: Institute for Professional Development
P.O. Box 1468, Clifton, NJ 07015-1468 - Phone (973) 777-4200

I wish to register for the Management Workshop 3/16/18

FAX YOUR REGISTRATION (973) 777-0401

Cancellation Policy - 48 Hours before seminar in writing by Fax

****During Inclement Weather check our website <http://ipd2.com> Day Before Seminar****

SEMINAR INCLUDES FULL BREAKFAST BUFFET

\$125 per person

\$150 Registration at door

NAME

TITLE

ADDRESS

ORGANIZATION OR GOVERNMENTAL UNIT

TELEPHONE NUMBER

FAX NUMBER

CLAIMANTS CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalty of the law that the within bill is correct in all its particulars, the articles have been furnished or services rendered as stated herein, that no bonus has been given or received by any person or persons within knowledge of this claimant in connection with the above claim and that the amount charged is a reasonable one.

Just send your check with the application form! You do not need to send us your Voucher for a separate signature since the presigned certification on the left can be attached to your voucher in lieu of sending it to us for a signature. This form has been determined by DLGS to meet the requirements of the statutes for this type of expenditure.

Michael F. Conti

Michael F. Conti, Program Coordinator

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