

REGISTRATION, INVOICE & VOUCHER CERTIFICATION FORM

IPD INSTITUTE FOR PROFESSIONAL DEVELOPMENT

YOUR MANAGEMENT OBLIGATIONS

Including Legal Review of NJ Paid Sick Leave Law

Earn 5 Continuing Education Credits!

MARCH 15, 2019-NJ LAW CENTER, NEW BRUNSWICK, NJ

- *Approved by DCA for CMFOs & CCFOs 5 CEUs - 4 Office Mgt/Ancillary Subjects & 1 Ethics
- *Approved by DCA for CPWM (Public Works Managers) 5 CEUs - 4 Management & 1 Ethics
- *Approved by DCA for RMCs 5CEUs - 4 Professional Development & 1 Ethics
- *Approved by DCA for CTCs 5 CEUs - 4 General/Secondary Duties & 1 Ethics
- *Approved by DCA for QPAs 5 CEUs - 4 Office Administration/General Duties & 1 Ethics
- *Approved by Rutgers University for RPPO/RPPS 5 CEUs - 5 Management/Supervisory
- *Approved by NJ State Board of Professional Engineers & Land Surveyors - 5 CPCs
- *Approved by Rutgers University for 4 CRPs in Classroom for Certified Recycling Professionals
- *Approved for 5 CPEs for CPAs, RMAs & PAs - 5 Management

No One Will Be Permitted Without Purchase Order or Payment By Day of Seminar P.O. # _____

Returning a copy of this completed form insures you a reservation at the above seminar. Just send us this form with or without a check, No need to send us your voucher for a separate signature because this form has been approved by the DLGS Local Finance Board and meets the requirements for certification of performance of service.

8:30am–9:00 am Registration, Hot Breakfast Buffet - 9:00am–1:10 pm Seminar Timetable
 Employee Leaves of Absence in the Wake of the Paid Sick Leave Law
 Review of NJ Paid Sick Leave Law
 Interplay with FMLA/NJFLA
 Reasonable Accommodations and time off
 Negotiable Subjects
 Ethical Issues (50 Minutes)
 Privacy rights and ethical issues
 Direct or Indirect Benefits derived by management
 Obligations to the organization/employer
 Speaker: Armando Riccio, Esquire

Mail Checks to: Institute for Professional Development
 P.O. Box 1468, Clifton, NJ 07015-1468 - Phone (973) 777-4200
 Your Management Obligations Seminar 3/15/19 - Directions on Web: <http://ipd2.com>
FAX YOUR REGISTRATION (973) 777-0401

Cancellation Policy - 48 Hours before seminar in writing by Fax
 *During Inclement Weather check our website <http://ipd2.com> Day Before Seminar**

SEMINAR INCLUDES FULL BREAKFAST BUFFET __\$125 per person \$150 Registration at door

NAME _____ TITLE _____

ADDRESS _____

ORGANIZATION OR GOVERNMENTAL UNIT TELEPHONE NUMBER FAX NUMBER

CLAIMANTS CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalty of the law that the within bill is correct in all its particulars, the articles have been furnished or services rendered as stated herein, that no bonus has been given or received by any person or persons within knowledge of this claimant in connection with the above claim and that the amount charged is a reasonable one.

Just send your check with the application form! You do not need to send us your Voucher for a separate signature since the presigned certification on the left can be attached to your voucher in lieu of sending it to us for a signature. This form has been determined by DLGS to meet the requirements of the statutes for this type of expenditure.

Michael F. Conti, Program Coordinator
P.O. Box 1468 , 758 Clifton Avenue, Clifton, NJ 07015-1468 - (973) 777-4200