

REVIEW OF LOCAL PUBLIC CONTRACT LAWS AND ETHICAL DECISION'S

Hear Joseph Valenti, Former Bureau Chief DLGS

DECEMBER 1, 2017, JUMPING BROOK COUNTRY CLUB, NEPTUNE, NJ

EARN 5 CREDITS!

- Approved by DCA - CMFO 5 CEU's - 2 Financial Debt Management 2 Ethics 1 Accounting
- Approved by DCA - CCFO 5 CEU's - 2 County Fiscal Operations 2 Ethics 1 Accounting
- Approved by DCA - CPWM - 5 CEU's - 2 Government 2 Ethics 1 Management
- Approved by DCA - RMC - 5 CEU's - 3 Finance 2 Ethics
- Approved by DCA - QPA - 5 CEU's - 2 Procurement Procedures 2 Ethics 1 Office Adm/General Duties
- Approved by Rutgers - RPPO & RPPS - 5 CEU's - 3 Purchasing 2 Ethics
- Approved by Rutgers - CRP - 5 Credits in Class Room
- Approved for 4 CPE's for CPA, RMA PA - 3 Finance 2 Management
- Approved by NJ Supreme Court for Attorneys 5 CLEs 2ETH/ Ethics 3 COM/Commercial/Consumer Law

Registration & Full Breakfast Buffet 8:30am-9:00am - Seminar 9:00am to 1:10pm

JOSEPH VALENTI, Former DLGS Bureau Chife:

REVIEW OF ADMINISTIVE CODE N.J.A.C. 5:30

- Encumbrance Accounting and Certifications of Availability of Funds
- Change orders and Open-End Contracts

REVIEW OF ADMINISTRATIVE CODE N.J.A.C. 5:34

- Extraordinary Unspecifiable Services
- Administration of Competitive Contracting Process
- Emergency Purchases and Contracts

SHERRY L. WILSON, ESQUIRE, Training Officer for NJ State Ethics Commission:

- REVIEW OF ETHICS** for all Employees in the Executive Branch of State government,
Which includes over 26 State Departments and over 75 Authorities, Boards and Commissions.
- Principal of Ethical Conduct- General Standards of Conduct
 - Gifts, Favors, Services and Other Things of Value
 - Attendance at Events: Honoraria, Activities and Expenses
 - Outside Employment/Activities - Conflicts of Interest
 - Recusal Disqualification from a matter because there is a conflict of interest or the appearance of a conflict

Directions on our web site - <http://ipd2.com>

TO ASSURE PROPER POSTING, PLEASE ATTACH A COPY OF THIS APPLICATION WITH YOUR PAYMENT

Mail Checks to: Institute For Professional Development, PO Box 1468 Clifton, NJ 07015 (973)-777-4200

____ I wish to register for the December 1, 2017 Local Public & Public School Contracts Law & Ethics

No One Will Be Permitted Without Purchase Order or Payment By Day of Seminar P.O. # _____

FAX YOUR REGISTRATION FORM TO (973)-777-0401

Cancellation Policy -48 Hrs in advance of seminar, in writing* During inclement Weather ,Call day before

SEMINAR INCLUDES HOT BUFFET BREAKFAST \$ 125.00 per person Registration At Door \$ 150.00

NAME _____ TITLE _____

ADDRESS _____

Organization or Government Unit

Telephone Number

Fax Number

CLAIMANTS CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalty of the law That the within bill is correct in all particulars, the articles Have been furnished or services rendered as stated herein, that no bonus has been given or received by any person or persons within knowledge of this claimant in connection with the above Claim and that the amount charged is a reasonable one.

Michael F. Conti

Michael F. Conti, Program Coordinator -PO Box 1468, Clifton, NJ 07015 Tel. 973 777 4200

Just mail your check with this application form you do not need to send your Voucher for a separate signature since the presigned certification on the left can be attached to your Voucher in lieu of sending it to us for a signature. This form has been determined by DLGS to meet the requirement of the statutes for this type of expenditure.